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**DEPUTY DIRECTOR (SUPPORT)**

**LUNCHEON MEETING**

**2 Nov 1955**

1. Colonel White opened the meeting with a discussion of the distribution and use made of DD/S Staff Meeting minutes. He stated that he had no particular objection to wide distribution of the minutes to lower than the office head echelon in or out of the Deputy Director (Support) area. However, if this is to be the case, obviously either the minutes will have to be edited carefully or prevailing freedom of discussion at the meetings restricted. The consensus was that the meeting should afford every opportunity for free discussion and that each office and staff represented at the meeting should receive one copy of the minutes.

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2. A recent cable from [REDACTED] has been received which cites the need for giving ample notice to the field of TDY visitations together with information regarding the identity of the visitor, the purpose of the visit, and key contacts to be made. Colonel White expressed doubts concerning the application of this cable to DD/S TDY travelers, but reminded office heads to make certain that timely advice was being sent to the field in advance of DD/S area travelers. [REDACTED] 25X1A9a [REDACTED] noted that his office acted upon TDY travel clearances and that he was confident of DD/S conformance with field requirements in this regard.

25X1A9a

3. Colonel White commented upon the large number of lawyers dispersed throughout the Agency and problems arising from office action guided by decisions and opinions rendered by "office lawyers." Such action has caused embarrassment when a DD/S office's legal interpretation has been challenged, particularly by parties outside of the DD/S components, and the office has of necessity been overruled by the General Counsel. Colonel White emphasized the fact that the General Counsel was the Agency's lawyer and should be so used in actions requiring legal advice or guidance.

4. Estimates of Foreign Travel under the Area Familiarization and Survey Program covering the period of 1 Jan 56 through 30 June 56 are due in the DDCI's office on 1 Dec 55. Colonel White requested that these reports be submitted to him not later than 23 Nov 1955. Travel for the conduct of official business should not be included in these reports.

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5. Notice No. [REDACTED] "Conflicts of Interest," requires that offices submit reports of conflict-of-interest situations at six-month intervals. Colonel White advised that reports covering the period of 1 June to 30 Nov 1955 are due in his office no later than 6 Dec 1955.

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6. Recently [REDACTED] spoke to Colonel White about requested increases in support elements in the field which are initiated by DD/S area offices. In the aggregate these requests are bothersome and complicate the over-all problem of keeping support personnel in the field at a desirable minimum necessary to perform support functions. Colonel White stated that in the future he wishes to be a party to presentations given DD/P which involve increases in support elements and that careful attention should be given to the over-all support picture in the development of requests for additions to field support elements.

7. Colonel White commented briefly upon the status of the new building with respect to the forthcoming meeting of the National Capitol Planning Commission on 4 November at which the Director will present the Clarke and Rapuano report.

8. Mr. Pforzheimer reviewed the present status of congressional committee action involving Government agency policies on public relations and the release of information to the press, manpower studies and congressional interest in a 10% reduction in the federal work force, and the well publicized hearings on conflict-of-interest situations.

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9. [REDACTED] reported that the Office of Security has been generally successful in the handling of "crackpot" cases to date, but noted the interest of his Office in receiving timely word on such cases whenever pertinent information comes to the attention of Agency personnel.

10. There being no further business, the meeting was adjourned.

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